## CLASS AGENDA

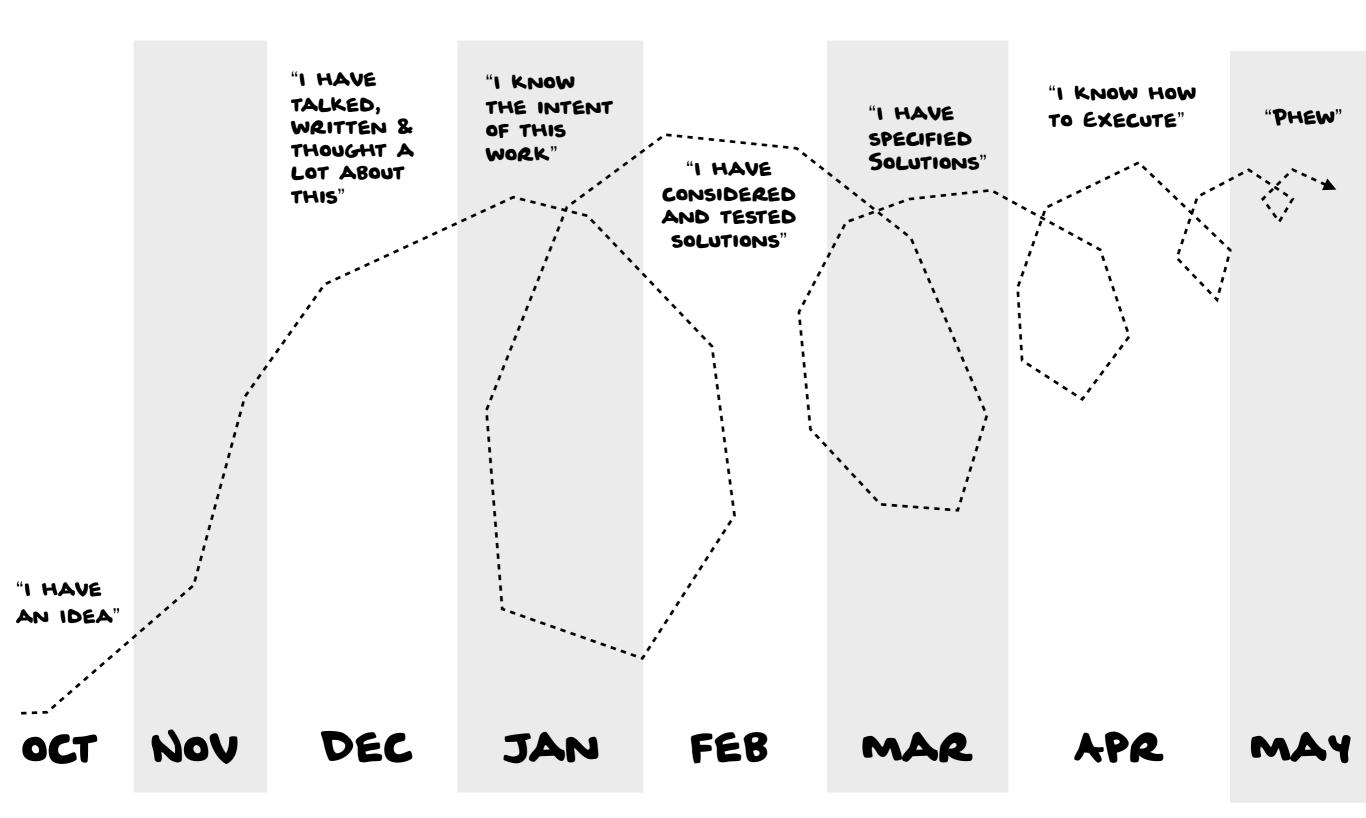
- **30 min:** What did you learn in the last week?
- 20 min: Communicating Why, What & How
- **10 min:** Homework
- Rest of Class: Elevator Exercise/ Studio Time

### WHAT DID YOU LEARN IN THE LAST WEEK?

### TAKE A MINUTE TO REFLECT ON THE ONE THING ABOVE ALL OTHERS THAT YOU LEARNED



## DON'T GET AHEAD OF YOURSELF KNOW WHERE YOU ARE

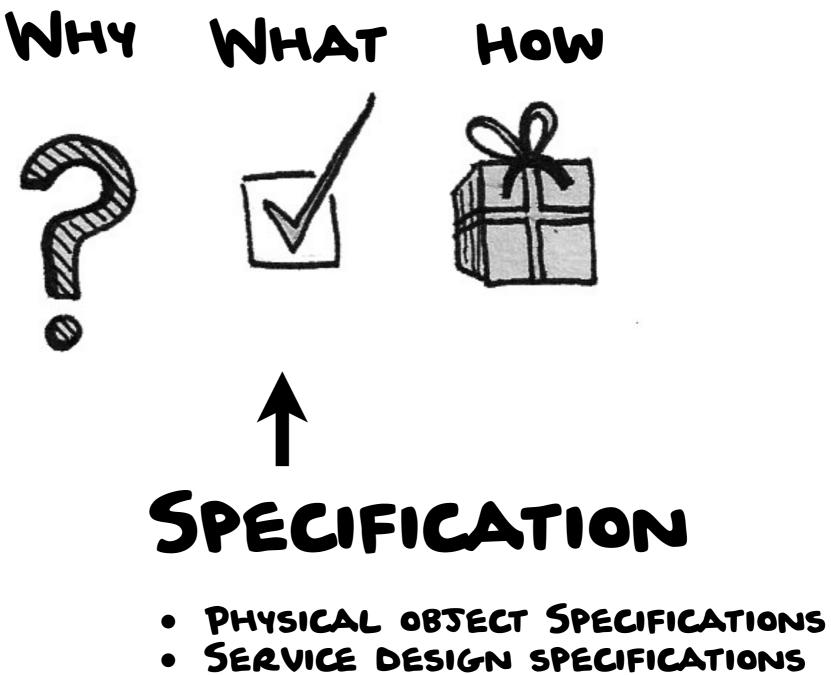




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#### INTENT

- ... REASONS
- ... GOALS
- ... OPPORTUNITIES



- INTERFACE SPECIFICATIONS
- INTERFACE SPECIFICATIONS
- PROSPECTUS SPECIFICATIONS





- BUILT OBJECTS
- CODE
- · PIXELS
- · EDITED BOOK
- EVENTS

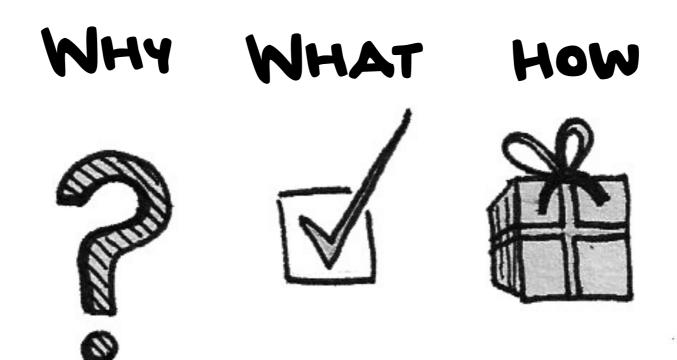


#### INTENT

BECAUSE INFORMATION ARCHITECTURE IS AN IMPORTANT CONCEPT THAT NOT ENOUGH PEOPLE ARE GOOD AT YET



I WANT TO WRITE & SHORT AND FOCUSED PUBLISHED WORK THAT IS EASY FOR NEW AUDIENCES TO UNDERSTAND THE BENEFITS OF IA THINKING





HOW TO WRITE THIS BOOK:

- 9+ CHAPTERS
- 50,000+ words
- 50 + ILLUSTRATIONS
- . HIRING AN EDITOR
- WORKING WITH A PRINTER
- . MARKETING A BOOK
- DEALING WITH IMPOSTER SYNDROME

### TO ASSUME...

Complexity Involved: "This is simple..."

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- User Needs: "What they need is..."
- Resources: "So-n-so knows how to do that..."
- Time: "Yea, a week should be enough..."

## SHOULD YOU BE WORRIED AT THIS POINT?

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- You have no plan

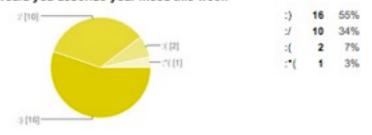
### IDEAS THAT MAY HELP!

- A project plan with:
  - Milestones
  - Deadlines
  - Work Time
  - Time Estimates
- Use your calendar like a game of Tetris - don't forget to schedule down time (and meals if it gets really bad in there)
- Make a Google form to capture progress at a set interval - use your calendar to remind you about it

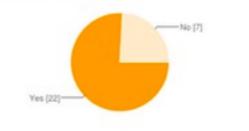
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		Week 1	Week 2	Week 3	Woek 4	Week 5	Week 6	Week 7	aine a
Step 1: Alignment and Goal Setting	16T								
Interview Prep Call	1	31							
Write Interview Scripts	1								
Workshop Prep	2	1.1.1							
Stakeholder Interviews	6								
TRAVEL*	6	(1) (1) (1) (1) (1) (1) (1) (1) (1) (1)							-
Workshop Facilitation	5	Carlos Carlos Carlos							_
Documentation of Directional Goals and Ad Hoc Persona Prioritization	4								
Step 2: Research and Personas									
Ad Hoc Persona Creation	6								
Heuristic Review and Content Inventory of existing website	8	1	25						
Presentation of Heuristic Review Findings & Proposed Personas	2								
Step 3: Collaborative Design	-								
Session Prep	2								
TRAVEL*	6								-
Collaborative Design Session	5								-
Documentation of Outcomes	2								-
Creation of Brief	2		-	40					
Documentation of Sitemap	6			122					
Presentation of Brief & Sitemap	2			-		1.0	10		
Step 4: Site maps & Wireframing									
Creation of Wireframes for 7-10 unique pages	14								
Dreation of Content Template to match the sitemap	8			1					
Presentation, Iteration and Handoff	8			1					
Step 5: Oversight									
Creative and Development Oversight	8				1.00				-
	-								







#### Did you Speak?

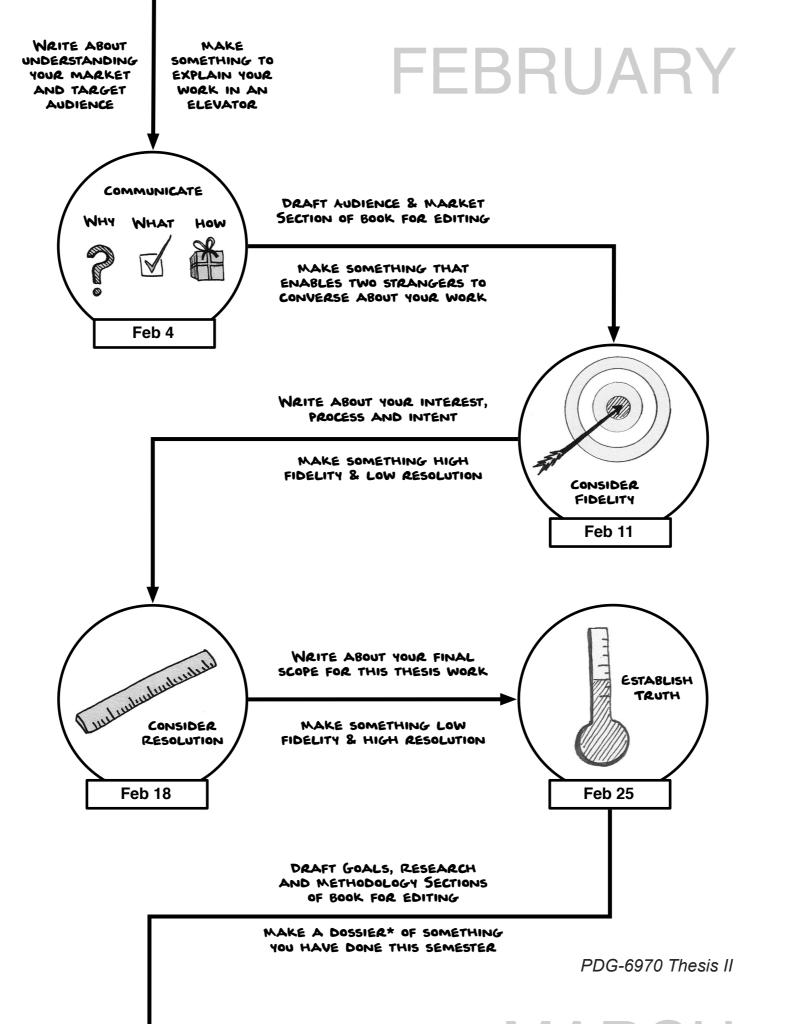


## HOMEWORK THEN ELEVATOR

### HOUSTON, WE HAVE A PROBLEM

- One of you has not blogged since 1/8
- One of you has not blogged since 1/15
- Five of you have not blogged since the 1/22
- Only 50 % of you have been keeping up with blogging week to week

Remember the online record of your thesis progress is a required part of this class.



### ASSIGNMENTS

Blogging Assignment (due by noon tomorrow) Write about our experience in the elevator today, also spend some time documenting your work over the first month of this semester

Formal Writing Assignment (due next class) Formalize Your Target Market and Audience Section to hand off to an editor

#### Making Assignment (due next class)

Make something that enables two strangers to converse about your work

#### Housekeeping Assignment (due Feb 25)

Hire an editor and an off campus thesis advisor

# NORKSHOP

### ELEVATOR TIME!

#### The elevator will always start at 7 and we will only go down to the first floor and back up.

If someone gets on the elevator, the presentation should not stop, instead engage them and adjust to include them in the discussion

While you are not in the elevator, please **spend this class time making something** you have been meaning to find time for.

2:00	<b>Round 1:</b> Cassy Kathryn	<sup>2:40</sup> <b>Round 5:</b> Gaia Emi
2:10	<b>Round 2:</b> Charlotte Sam	<sup>2:50</sup> <b>Round 6:</b> Matthew Damon
2:20	Round 3:	<sup>3:00</sup> Round 7:
	Richard Clay	Willy Rona